

MEETING MINUTES

LOUISIANA ASSESSORS' RETIREMENT BOARD OF THE LOUISIANA ASSESSORS' ASSOCIATION

**TUESDAY, DECEMBER 3, 2024
9:00 A.M.**

**LOUISIANA ASSESSORS' ASSOCIATION
2111 QUAIL RUN DR., BATON ROUGE, LOUISIANA 70808**

A meeting of the Louisiana Assessors' Retirement Board was held Tuesday, December 3, 2024 at 9:00 a.m. at the Louisiana Assessors' Association Office, located at 2111 Quail Run Drive, Baton Rouge LA 70808. The following members were present: President Gabe Marceaux, Vice President Lucien Gauff, Treasurer Stephanie Smith and Members Lee Brown, Irby Gamble, Louis Hebert, Charlie Henington, Jarrod Longman, Jimbo Stevenson and Glenn Waguespack. Absent were members, Michael Bealer, Jerry Clark, Richard Earl, Glenda Gaspard, Senator Ed Price, and Erroll Williams.

Following the Roll Call, Prayer and Pledge of Allegiance, the Public Comment Statement was read, wherein no members of the public spoke.

The next item for discussion on the agenda was the approval of the minutes from the October 22, 2024 meeting. A motion was made by Jarrod Longman and seconded by Glenn Waguespack, all approved, and the motion to approve the minutes passed.

The Board then addressed the vacancy of the Employee Representative position and received nominations. Lee Brown provided Bossier Parish Employee, Kristin Gonzalez as a nominee. Charlie Henington provided a second to the motion. All were in favor and the motion passed. Without any further nominations, the Board then elected Kristin Gonzalez to serve the remaining term of Employee Representative, Glenda Gaspard, January 1, 2025 to December 31, 2025. Irby Gamble provided this motion and Louis Hebert offered a second to the motion and without objection the motion passed.

The next item on the agenda was the consideration of a Letter of Authorization from Robert Schmidt, with Kean Miller. Mr. Schmidt was present and addressed the Board concerning a recent request from an Assessor to provide research on some aspects of the Assessors' Automobile Allowance. Since Mr. Schmidt represented the Assessors' Retirement System in the past, he made the Board aware of the potential conflict. He provided a Conflict of Waiver Request, rather than a Letter of Authorization. Once approved and signed, this would allow Mr. Schmidt to proceed with his research. Authorization to execute the document was provided with a motion by Jimbo Stevenson and a second by Jarrod Longman. Without further discussion, the motion passed.

There being no further business to come before the Retirement Board, a motion to adjourn was made by Jarrod Longman seconded by Glenn Waguespack and with no objections, the meeting was adjourned.